



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169  
*A Tradition of Service*



December 03, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

48 December 3, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM THE CALIFORNIA GOVERNOR'S OFFICE OF  
EMERGENCY SERVICES FOR FISCAL YEAR 2013 HOMELAND SECURITY GRANT  
PROGRAM AND APPROVE AN APPROPRIATION ADJUSTMENT  
(ALL DISTRICTS) (4 VOTES)**

**SUBJECT**

Request Board approval authorizing the Sheriff of Los Angeles County (County) to accept and execute a grant award in the amount of \$2,750,000 from the California Governor's Office of Emergency Services (Cal OES) for the Fiscal Year (FY) 2013 Homeland Security Grant Program (HSGP) and approve an Appropriation Adjustment. The HSGP is funded using the Federal Department of Homeland Security funds, passing through Cal OES. The grant will fund the Regional Threat Assessment Center (RTAC) Program for the prevention of terrorism and for the enhancement of the all crimes/all hazards support function of the Joint Regional Intelligence Center (JRIC) fusion center.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Accept \$2,750,000 in grant funds from the FY 2013 HSGP as distributed through Cal OES.
2. Adopt the attached Resolution (Attachment I) that delegates authority to the Sheriff or his designee, as an agent for the County, to execute the FY 2013 HSGP grant award Number 2013-00110, Cal OES ID Number 037-95066 (Agreement) with Cal OES in the amount of \$2,750,000 with no matching funds for the grant period from August 29, 2013, to May 31, 2015, and all future amendments, modifications, extensions, augmentations, and reimbursement requests necessary to effectuate the FY 2013 HSGP.

3. Approve an Appropriation Adjustment to increase the Los Angeles County Sheriff's Department's (Department) Patrol Budget Unit in the amount of \$2,750,000 (Salaries and Employee Benefits - \$223,000; and Services and Supplies - \$2,527,000) for FY 2013-14 to be fully offset by grant funding. Funding from the Patrol Clearing Budget Unit will be distributed to the Patrol Specialized and Unallocated Budget Units.
4. Delegate authority to the Sheriff to execute, on behalf of the County, funding agreements with various outside law enforcement agencies, including, but not limited to, the State of California Department of Justice, for reimbursement of FY 2013 HSGP funds, and to execute, as necessary, all future amendments, modifications, extensions, and augmentations to such funding agreements.
5. Delegate authority to the Sheriff, as an agent for the County, to apply and submit a grant application to Cal OES for the RTAC Program in future fiscal years and to execute all required grant application documents, including assurances and certifications, when and if such future funding becomes available.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department of Homeland Security (DHS) has released HSGP funding through Cal OES to enhance the capacity of the State and local agencies to respond to acts of terrorism, as well as natural disasters. This grant award is specifically designed for the JRIC fusion center and is managed by the Department. The grant provides funding to the County for JRIC for planning, equipment, training, organization, program management and administration for terrorism prevention, preparedness, and response personnel.

This will be the second year the Department will receive direct funding for the RTAC Program. Previous funding for the RTAC Program was received by the County through the Chief Executive Office as part of the general HSGP.

Cal OES has provided the Department with specific guidelines for the administration, management, and utilization of HSGP funds. These guidelines detail all activities and expenditures that are eligible for reimbursement under the HSGP. As set forth in Capital Assets and Other Costs (Attachment II), HSGP funds in the amount of \$222,500 will be utilized for Salaries and Employee Benefits to fund overtime only for Department sworn and professional staff assisting JRIC. HSGP funds in the amount of \$2,527,500 will be utilized to fund two existing service agreements, training, and other services and supplies.

#### **Implementation of Strategic Plan Goals**

The recommendations are consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness, maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public service; and Goal 3, Integrated Services Delivery, maximizing opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

#### **FISCAL IMPACT/FINANCING**

Approval of an Appropriation Adjustment is requested to increase the Department's Patrol Budget Unit in the amount of \$2,750,000 (Salaries and Employee Benefits - \$223,000; and Services and

Supplies - \$2,527,000) for FY 2013-14 to be fully offset by grant funding, with no County match requirement. The funding from the Patrol Clearing Budget Unit will be distributed to the Patrol Specialized and Unallocated Budget Units.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Cal OES requires that the attached Resolution (Attachment I) be adopted by the Board as evidence that certain County personnel have the authority to execute, on behalf of the County, the Agreement and all other necessary grant documents. Attachment I designates the Sheriff, the Department's Director of Fiscal Administration, and the Department's Project Director for the HSGP as authorized signatories to the HSGP documents.

The Sheriff requests delegated authority to execute funding agreements with outside law enforcement agencies, including the State of California Department of Justice, as authorized by Cal OES and the Agreement, for reimbursement of HSGP funds for services rendered by JRIC.

This Board letter has been reviewed by County Counsel. The attached Resolution has been approved by County Counsel.

### **CONTRACTING PROCESS**

The County currently has two service contracts related to JRIC that will be funded either in whole or in part by the HSGP.

On May 29, 2007, the Board approved Sole Source Agreement Number 76118 with InfraGard Los Angeles Members Alliance, Incorporated (InfraGard) for the provision of JRIC consultant services for a term of one year at a cost of \$150,000. On May 20, 2008, the Board approved Amendment Number One to Agreement Number 76118 that extended the term of the agreement through May 31, 2013, and increased the maximum contract sum not to exceed \$1,130,000. On May 28, 2013, the Board approved Amendment Number Two to Agreement Number 76118 to further extend the term to May 31, 2018, and increase the contract sum to a total maximum contract sum not to exceed \$2,530,000. The HSGP funds will provide partial funding to the InfraGard contract at an annual cost not to exceed \$250,000.

On June 19, 2012, the Board approved Agreement Number 77775 with SRA International, Incorporated (SRA) for the provision of eight JRIC intelligence analysts. The Board also delegated authority to the Sheriff to execute Amendment Number One to add an additional 10 intelligence analysts effective July 1, 2012, and to execute Amendment Number Two to extend the first one-year Option Term to June 18, 2014. On June 18, 2013, the Board approved Amendment Number Three to Agreement Number 77775 to add an additional three intelligence analysts, including the Managing Senior Analyst for Intelligence and Operations effective July 1, 2013, and increase the agreement's maximum contract sum to \$16,730,157. The HSGP funds will provide partial funding of \$2,000,000 annually to the SRA contract.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The FY 2013 HSGP will have a positive impact on current services by improving and enhancing the County's ability to mitigate all threats and incidents of terrorism.

The Honorable Board of Supervisors

12/3/2013

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**CONCLUSION**

Upon Board approval, please return two copies of the adopted Board letter and two originals of the signed Resolution to the Department's Grants Unit.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leroy D. Baca". The signature is fluid and cursive, with the first name "Leroy" being more prominent than the last name "Baca".

LEROY D. BACA

Sheriff

LDB:JAT:jat

Enclosures

Governing Body Resolution  
Fiscal Year 2013 Homeland Security Grant Program

BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles that

Sheriff of Los Angeles County OR

Director of Fiscal Administration, LASD OR

Project Director of the SHSGP, RTAC Program

is hereby authorized to execute for and on behalf of the County of Los Angeles, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

The foregoing Governing Body Resolution was on the 3<sup>rd</sup> day of December, 2013, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

SACHI A. HAMAI  
Executive Officer-Clerk  
of the Board of Supervisors of  
the County of Los Angeles

By:

Lachelle Smithman  
Deputy



APPROVED AS TO FORM:  
JOHN F. KRATTLI  
County Counsel

By:

Michael J. Krattli  
Senior Deputy County Counsel

**FISCAL YEAR 2013 HOMELAND SECURITY GRANT PROGRAM  
CAPITAL ASSETS AND OTHER COSTS**

**Non-Capital Asset Costs**

<b>Category</b>	<b>Utilization</b>	<b>Total</b>
Salaries and Employee Benefits	Overtime for Department sworn and professional staff	\$222,500
Services and Supplies	Maintain ten Intelligence Analysts through Agreement with the SRA International, Incorporated	\$2,000,000
Services and Supplies	JRIC consultant services through Agreement with the InfraGard Los Angeles Members Alliance, Incorporated	\$250,000
Services and Supplies	Computer software and hardware	\$86,750
Services and Supplies	Training for the Terrorism Liaison Officer Program	\$62,750
Services and Supplies	Overtime for participating agencies' personnel	\$62,000
Services and Supplies	Salary and employee benefits for Cal DOJ personnel	\$66,000



PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 770

DEPARTMENT OF SHERIFF

November 19, 2013

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2013-14

4 - VOTES

SOURCESUSES

BA DETAIL - SEE ATTACHMENT PAGE 1

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SOURCES TOTAL: \$ 5,500,000

USES TOTAL: \$ 5,500,000

JUSTIFICATION

Appropriation Adjustment to accept and execute a grant award in the amount of \$2,750,000 from the California Governor's Office of Emergency Services (Cal OES) for the Fiscal Year (FY) 2013 Homeland Security Grant Program (HSGP). The HSGP is funded using the Federal Department of Homeland Security funds passing through Cal OES. The grant will fund the Regional Threat Assessment Center (RTAC) Program for the prevention of terrorism and for the enhancement of all crimes / all hazards support function of the Joint Regional Intelligence Center (JRIC) fusion center.

ADOPTED

AUTHORIZED SIGNATURE Conrad Meredith, Asst. Division Director, ATD

BOARD OF SUPERVISORS APPROVAL (REQUESTED/REVISED)  
COUNTY OF LOS ANGELES

48 DEC 3 2013

*Sachia A. Hamai*  
SACHIA HAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY *Karen Sukuma*

B.A. NO. 034

Oct 31 20 13

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY *Sheel Weh*

November 4 20 13

## COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF SHERIFF

DEPT'S.  
NO. 770

November 19, 2013

FY 2013-14

4 - VOTES

## SOURCES

## USES

SHERIFF - PATROL - SPECIALIZED AND UNALLOCATED  
A01-SH-90-9031-15681-15692  
Federal Grants  
INCREASE REVENUE

\$2,750,000

SHERIFF - PATROL CLEARING  
A01-SH-1000-15681-15682  
Salaries & Employee Benefits  
INCREASE APPROPRIATION

\$223,000

SHERIFF - PATROL CLEARING  
A01-SH-1357-15681-15682  
S&EB Expenditure Distribution  
DECREASE APPROPRIATION

\$223,000

SHERIFF - PATROL CLEARING  
A01-SH-2000-15681-15682  
Services & Supplies  
INCREASE APPROPRIATION

\$2,527,000

SHERIFF - PATROL CLEARING  
A01-SH-5350-15681-15682  
S&S Expenditure Distribution  
DECREASE APPROPRIATION

\$2,527,000

SHERIFF - PATROL - SPECIALIZED AND UNALLOCATED  
A01-SH-1000-15681-15692  
Salaries & Employee Benefits  
INCREASE APPROPRIATION

\$223,000

SHERIFF - PATROL - SPECIALIZED AND UNALLOCATED  
A01-SH-2000-15681-15692  
Services & Supplies  
INCREASE APPROPRIATION

\$2,527,000

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

48 DEC 3 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

SOURCES TOTAL: \$ 5,500,000

USES TOTAL: \$ 5,500,000

BA#034 Karen Shikama 10/31/13



**Los Angeles County Chief Executive Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

**Grant Project Title and Description:** Fiscal Year 2013 Homeland Security Grant Program (HSGP)

The grant provides funding for the prevention of terrorism and enhancing the all crimes/all hazards support function of the Joint Regional Intelligence Center (JRIC) fusion center.

**Funding Agency:** Federal  
Department of Homeland Security  
funds passing through the California  
Governor's Office of Emergency  
Services (Cal OES)

**Program (Fed. Grant # /State Bill or  
Code #)**  
Grant #2013-00110

**Grant Acceptance Deadline**  
November 30, 2013

**Total Amount of Grant Funding:** \$2,750,000

**County Match:** \$0

**Grant Period:** 21 months

**Begin Date:** August 29, 2013

**End Date:** May 31, 2015

**Number of Personnel Hired Under This Grant:** 0

**Full Time:** 0 **Part Time:** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes \_\_\_ No N/A

Will all personnel hired for this program be placed on temporary ("N") items? Yes \_\_\_ No N/A

Is the County obligated to continue this program after the grant expires? Yes \_\_\_ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes \_\_\_ No X

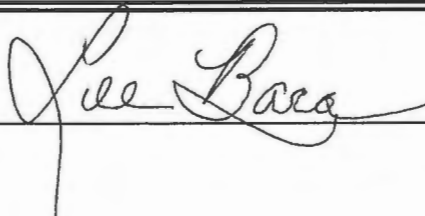
b). Identify other revenue sources Yes \_\_\_ No X  
(Describe) \_\_\_\_\_

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No \_\_\_

**Impact of additional personnel on existing space:** None

**Other requirements not mentioned above:** None

**Department Head Signature** \_\_\_\_\_



**Date** \_\_\_\_\_

11/15/13